

OXFORD BANK & TRUST  
LOAN DOCUMENT ORDER  
WORKSHEET  
FAX 630-628-0266

**DEALER INFORMATION**

Date sent by Dealer \_\_\_\_\_  
Dealer Name \_\_\_\_\_  
Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
FAX \_\_\_\_\_

**BUYER INFORMATION**

Applicant Name \_\_\_\_\_  
Co-Applicant Name \_\_\_\_\_  
Cosigner Name \_\_\_\_\_  
New Mailing Address \_\_\_\_\_  
Park Name \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
County \_\_\_\_\_

**SELLER INFORMATION (If Dealer is Broker)**

Seller's Name \_\_\_\_\_  
Co-Seller's Name \_\_\_\_\_

**SELLER'S LIENHOLDER INFORMATION**

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Account Number \_\_\_\_\_  
Phone \_\_\_\_\_

**UNIT INFORMATION**

Year \_\_\_\_\_ Make \_\_\_\_\_  
Model \_\_\_\_\_  
Width X Length \_\_\_\_\_  
Serial Number \_\_\_\_\_  
Attachments or other Items included in Sale: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**INSURANCE INFORMATION**

Company \_\_\_\_\_  
Agent \_\_\_\_\_  
Agent's Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Phone \_\_\_\_\_

**SALE INFORMATION**

Cash Price \$ \_\_\_\_\_  
Sales Tax \$ \_\_\_\_\_  
Price inc Tax \$ \_\_\_\_\_  
Cash Down Payment \$ \_\_\_\_\_  
Trade-in Allowance \$ \_\_\_\_\_  
Trade-in Payoff \$ \_\_\_\_\_  
Net Trade-in \$ \_\_\_\_\_  
Total Down Payment \$ \_\_\_\_\_  
Unpaid Cash Balance \$ \_\_\_\_\_

**DEALER FEES FINANCED**

Title \$ \_\_\_\_\_  
Document Prep \$ \_\_\_\_\_  
Appraisal \$ \_\_\_\_\_  
Other \$ \_\_\_\_\_  
AMT FINANCED \$ \_\_\_\_\_

TERM \_\_\_\_\_ RATE \_\_\_\_\_

CLOSING DATE \_\_\_\_\_

PAYMENT DUE DATE \_\_\_\_\_

\*PAPERWORK WANTED \_\_\_\_\_

**INSTRUCTIONS FOR PAYOUT**

Check #1 \_\_\_\_\_  
Check #2 \_\_\_\_\_  
Check #3 \_\_\_\_\_

**\*PLEASE ALLOW 5 DAYS FOR PREPARATION AND DELIVERY**